

# Council

Agenda and Reports

For consideration on

**Tuesday, 22nd September  
2009**

In the Council Chamber, Town Hall, Chorley

At 6.30 pm



## **PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT COUNCIL MEETINGS**

- Questions should be submitted to the Democratic Services Section by midday, two working days prior to each Council meeting to allow time to prepare appropriate responses and investigate the issue if necessary (12 Noon on the Friday prior to the meeting).
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each ordinary Council meeting, excluding the Annual Meeting.
- The question to be answered by the Executive Member with responsibility for the service area or whoever is most appropriate.
- On receiving a reply the member of the public will be allowed to ask one supplementary question.
- Members of the public will be able to stay for the rest of the meeting should they so wish but will not be able to speak on any other agenda item upon using their allocated 3 minutes.

11 September 2009

Dear Councillor

## **COUNCIL - TUESDAY, 22ND SEPTEMBER 2009**

You are invited to attend a meeting of the Chorley Borough Council to be held in the Council Chamber, Town Hall, Chorley on Tuesday, 22nd September 2009 commencing at 6.30 pm for the following purposes.

### **AGENDA**

1. **Apologies for absence**

2. **Minutes of the last Council meeting (Pages 1 - 8)**

To confirm as a correct record the minutes of the last Council meeting held on 14 July 2009 (enclosed).

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Mayoral Announcements**

5. **Public Questions**

Members of the public who have requested the opportunity to ask question(s) on any item(s) on the agenda will be asked to put their question(s) to the Council. Members of the public will be allowed to ask one supplementary question within their allocated 3 minutes.

6. **Executive Cabinet**

a) **Capital Programme Monitoring 2009/10 to 2011/12 (Pages 9 - 26)**

To consider a report of the Executive Cabinet (enclosed).

b) **General Report** (Pages 27 - 32)

To consider a report of the Executive Cabinet meetings held on 13 August and 3 September 2009 (enclosed).

7. **Overview and Scrutiny Committee and Task and Finish Groups** (Pages 33 - 36)

To consider a report of the Overview and Scrutiny Committee meetings held on 10 August and 1 September 2009 (enclosed).

8. **Review of the Council's Constitution**

Report of the Corporate Director (Governance) (to follow).

9. **Questions Asked under Council Procedure Rule 8 (if any)**

10. **To consider the Notices of Motion given in accordance with Council procedure Rule 10 (if any)**

11. **Petition from Chorley Moor Residents and Tenants Group** (Pages 37 - 38)

The Council has received a petition instigated by the Chorley Moor Young Peoples Time Bank Volunteers containing 254 signatures supporting the following statement:

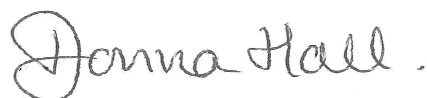
"Please sign our petition asking for the Council to get a move on and build the Community Centre we have waited so long for."

A copy of the covering letter to the petition is enclosed.

In accordance with Council Procedure Rule 23, the Council will need to determine whether the petition should be referred for further consideration to a future meeting of the Council, the Executive or a Committee or Sub-Committee of the Council.

12. **Any other item(s) the Mayor decides is/are urgent**

Yours sincerely



Donna Hall  
Chief Executive

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Head of Democratic Services  
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**Distribution**

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આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા  
માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون  
کیجئے: 01257 515823

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**COUNCIL****Tuesday, 14 July 2009**

**Present:** Councillor Iris Smith (Mayor), Councillor Ken Ball (Deputy Mayor), Councillors Nora Ball, Eric Bell, Julia Berry, Judith Boothman, Alistair Bradley, Terry Brown, Alan Cain, Pat Case, Henry Counce, Alan Cullens, Magda Cullens, Mike Devaney, David Dickinson, Doreen Dickinson, Dennis Edgerley, Christopher France, Anthony Gee, Peter Goldsworthy, Marie Gray, Harold Heaton, Catherine Hoyle, Keith Iddon, Kevin Joyce, Hasina Khan, Roy Lees, Laura Lennox, Marion Lowe, Peter Malpas, Thomas McGowan, June Molyneaux, Greg Morgan, Simon Moulton, Mick Muncaster, Mark Perks, Debra Platt, Geoffrey Russell, Rosie Russell, Edward Smith, John Walker, Stella Walsh and Peter Wilson

**09.C.12 COUNCILLOR C FRANCE**

The Mayor welcomed Councillor Christopher France, the newly elected Member for Wheelton and Withnell Ward, to his first Council meeting.

**09.C.13 APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Pat Haughton, Adrian Lowe, Joyce Snape and Ralph Snape.

**09.C.14 MINUTES OF ANNUAL MEETING**

**RESOLVED – That the minutes of the Annual Meeting of the Council held on 13 May 2009 be confirmed as a correct record and signed by the Mayor.**

**09.C.15 DECLARATIONS OF ANY INTERESTS**

Councillors Alan Cain, Laura Lennox, Mark Perks and Debra Platt each declared a personal and prejudicial interest in Agenda Item 12 (Planning Application 09/0024/FUL for a Multi-Use Games Area at Astley Village) (Minute No 09.C.18) and left the meeting during consideration of this item.

**09.C.16 MAYORAL ANNOUNCEMENTS**

The Mayor invited Members to join her at the following events being organised to raise money for her selected Charities:

- The Mayor's Charity Cricket Match between Members and Officers on Friday 24 July 2009 at 6.00pm.
- A Ten Pin Bowling 'Team Challenge' at the Hollywood Bowl, Middlebrook, Bolton on Wednesday 9 September 2009 at 7.00pm.
- "Music of 4 Decades" live entertainment in the Lancastrian Room on Friday, 18 September 2009.
- A Quiz Night in St Gregory's Club, Chorley on Friday 9 October 2009.

**09.C.17 PUBLIC QUESTIONS**

Questions had been received from 11 members of the public in respect of the planning application for the erection of a multi-use games area on Chancery Road, Astley Village. Each of the 11 persons attended the meeting to put their respective question and, in some instances, a supplementary question. In essence, the questions related to the following key issues and factors:

- Objections to the use of a potential alternative site at the rear of Judeland, Astley Village.

- The circumstances of the Council's offer of the lease of the land adjacent to Buckshaw Primary School on Chancery Road for the games area.
- The time limited availability of Lancashire County Council funding for the facility.
- A request that the matter be referred back to Astley Village Parish Council for them to consider the recommendations of a residents' meeting.
- The availability of alternative sites for the development.
- Advice from Sport England on the proximity of multi-use games areas to trees.
- The road safety implications of siting the multi-use games area close to a busy T-junction.
- Concerns about the loss of green open space within the village.

The Chair of the Development Control Committee, Councillor Harold Heaton, responded to each of the 11 questions clarifying the Council's position and highlighting:

- the fact that the Council could only consider the development site for which planning permission had been sought;
- the Council would only determine the application for the use of the Chancery Road site after taking account of relevant planning considerations;
- the Council's lease of the land would be conditional on planning permission having been granted;
- it was inappropriate for the Council to consider at this meeting the potential use of alternative sites;
- that all relevant planning considerations, including local impact, Local Plan guidance and the outcome of local consultation, would be assessed.

(Councillors Alan Cain, Laura Lennox, Mark Perks and Debra Platt each declared a personal and prejudicial interest in the following agenda item (Minute 09.C.18) and left the meeting room during the discussion and voting on the item.)

#### **09.C.18 PLANNING APPLICATION 09/00024/FUL FOR MULTI USE GAMES AREA AT ASTLEY VILLAGE**

Consideration was given to a report of the Corporate Director (Business) on the application for planning permission for the erection of a multi-use games area, including provision for 3m steel fencing, tarmac playing surface area and access footpaths on land 80m east of Buckshaw Primary School, Chancery Road, Astley Village, highlighting material factors that the Council would need to take into account.

Following the Council's referral of the application back to the Development Control Committee for re-assessment after a site visit organised for the benefit of all Councillors, the Development Control Committee had reiterated its recommendation for conditional planning permission to be granted to the proposals. The application required full Council approval as the land was in Council ownership.

In answer to queries raised at the meeting, the Executive Leader (Councillor Peter Goldsworthy) confirmed that the Council would seek assurances from the Astley Village Parish Council that they were wholly satisfied with the appropriateness of the Chancery Road site only after an examination of other potential alternative sites before the lease of the land was completed.

It was moved by the Chair of the Development Control Committee (Councillor Harold Heaton) and seconded by the Vice Chair (Councillor Geoffrey Russell) that the application be approved.

A request was made for a recorded vote, which was as follows:

FOR THE MOTION: Councillors E Bell, J Boothman, T Brown, P Case, H Counce, A Cullens, M Cullens, M Devaney, David Dickinson, Doreen Dickinson, P Goldsworthy, M



Gray, H Heaton, K Iddon, K Joyce, P Malpas, G Morgan, M Muncaster, G.Russell and J Walker

**AGAINST THE MOTION:** Councillors K Ball, N Ball, J Berry, A Bradley, D Edgerley, C France, A Gee, C Hoyle, H Khan, R Lees, M Lowe, T McGowan, J Molyneaux, S Moulton, R Russell, E Smith, S Walsh and P Wilson

**ABSTENTATION:** Councillor I Smith

It was subsequently **RESOLVED** that planning permission be granted to application **09/00024/FUL** for the erection of a multi-use games area, including the provision of 3m steel fencing, tarmac playing surface and access footpaths on land 80m east of Buckshaw Primary School, Chancery Road, Astley Village, subject to the following conditions:

**1. The proposed development must be begun not later than three years from the date of this permission.**

***Reason: Required to be imposed by Section 51 of the Planning and Compulsory Purchase Act 2004.***

**2. The development hereby permitted shall not commence until full details of the colour, form and texture of the perimeter fencing of the MUGA (notwithstanding any details shown on the previously submitted plans and specification) have been submitted to and approved in writing by the Local Planning Authority. The development shall only be carried out using the approved external facing materials.**

***Reason: To ensure that the materials used are visually appropriate to the locality and in accordance with Policy No. GN5 of the Adopted Chorley Borough Local Plan review.***

**3. All planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting and seeding seasons following the occupation of any buildings or the completion of the development, whichever is the sooner, and any trees or plants which within a period of 5 years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others or similar size and species, unless the Local Planning Authority gives written consent to any variation.**

***Reason: In the interest of the appearance of the locality and in accordance with Policy No GN5 of the Adopted Chorley Borough Local Plan Review.***

**4. At the commencement of ground excavations the site shall be inspected for the presence of bluebells and if found the bulbs shall be translocated to an alternative location within the open space as agreed in writing by the Local Planning Authority.**

***Reason: To secure the preservation of a protected plant species in accordance with Policy EP4 of the Adopted Chorley Borough Local Plan Review.***

**5. Notwithstanding the submitted plans no development shall take place until a scheme of landscaping for the area of land to the north east of the perimeter fence of the Multi-Use Games Area between it and the flats at Brown's Hey has been submitted to and agreed in writing by the Local Planning Authority. The scheme shall indicate all existing trees on the land; detail any to be retained, together with measures for their protection in the course of development; indicate the types and numbers of trees and shrubs to be planted, their distribution on site, those areas to be seeded, paved or hard landscaped; and detail any changes of ground level or landform.**

***Reason: In the interests of the amenity of the area and in accordance with Policy No. GN5 of the Adopted Chorley Borough Local Plan Review.***

**09.C.19 EXECUTIVE CABINET****(a) General Report**

The Executive Leader presented a report which summarised the key items of business considered at meetings of the Executive Cabinet held on 28 May and 25 June 2009.

Questions were raised by Members in relation to the Council's investment policies and practices; the funding of the concessionary travel scheme; and the projected future arrangements for the provision of 'off-street' enforcement services in the Borough.

It was moved by the Executive Leader, seconded by the Deputy Leader of the Council (Councillor Pat Case) and subsequently **RESOLVED that the report be noted.**

**(b) Capital Programme - Provisional Outturn for 2008/09 and Monitoring of Programme for 2009/10 and onwards**

The Executive Member (Resources) presented a report which set out the provisional outturn of the Council's Capital Programme for 2008/09 and a progress report on the 2009/10 Capital Programme.

The provisional outturn for 2008/09 had been projected as £5,235,092 a reduction of £3,347,528 on the budget approved in January 2009, caused primarily by slippage of expenditure to 2009/10. The proposed programme for 2009/10 had increased to £9,672,620 as a result principally of the £3,601,000 slippage of expenditure from 2008/09 and an increased capital grant from the Regional Housing Pot in 2009/10.

Appendices to the report analysed the projected funding arrangements for the respective programmes.

It was moved by the Executive Member (Resources) (Councillor K Joyce), seconded by the Executive Leader and subsequently **RESOLVED:**

**(1) That the provisional outturn for 2008/09 Capital Programme, totalling £5,235,092, be noted.**

**(2) That the financing of the 2008/09 Capital Programme, as set out in Appendix 1 to the submitted report, be approved.**

**(3) That the revised Capital Programme for 2009/10, totalling £9,672,620, taking account of slippage from 2008/09, increased resources and other increases, be approved.**

**09.C.20 ANNUAL REPORT FROM OVERVIEW AND SCRUTINY, 2008/09**

The annual report on the Council's overview and scrutiny activities during 2008/09 was presented to Members.

The report outlined and commented on the outcome of the five major scrutiny reviews undertaken during the year and highlighted those other areas in which the Overview and Scrutiny Committee had monitored and challenged the Executive's performance. The report also referred to the projected programme and review themes for 2009/10.

The Chair of the Overview and Scrutiny Committee (Councillor Dennis Edgerley) commended the report and the commitment of the Overview and Scrutiny Committee and Task Group members and officers in embedding the new structure which had strengthened the overview and scrutiny function.

It was moved by Councillor Edgerley seconded by Councillor Alan Cain (Vice Chair of the Overview and Scrutiny Committee in 2008/09) and subsequently **RESOLVED that the report be noted.**

#### **09.C.21 OVERVIEW AND SCRUTINY COMMITTEE AND TASK AND FINISH GROUPS**

The Chair of the Overview and Scrutiny Committee presented a report summarising the matters considered by the Committee at meetings held on 21 May and 22 June 2009, including new legislation which impacts on the scrutiny role, performance monitoring and updates on the work of the Task Groups.

It was moved by the Chair of the Overview and Scrutiny Committee (Councillor Dennis Edgerley), seconded by the Vice Chair (Councillor Alan Cullens) and subsequently **RESOLVED that the report noted.**

#### **09.C.22 AUDIT COMMITTEE**

The Chair of the Audit Committee (Councillor Anthony Gee) presented a report which summarised the key elements of the items discussed by the Committee its meeting on 24 June 2009, including endorsement of the Annual Governance Statement and Statement of Accounts for 2008/09 for submission to the external auditors.

It was moved by the Chair of the Audit Committee, seconded by the Vice-Chair (Councillor Laura Lennox), and subsequently **RESOLVED that the report be noted.**

#### **09.C.23 STANDARDS COMMITTEE ANNUAL REPORT, 2008/09**

The Council received and considered the Annual Report of the Standards Committee for 2008/09.

The report contained a summary of the work undertaken by the Standards Committee during the past year to promote and ensure good standards of ethical governance, particularly since the recent transfer of responsibility for receiving and assessing complaints from the Standards Board for England to local Standards Committees.

It was moved by the Vice Chair of the Standards Committee (Councillor Keith Iddon), seconded by Councillor Judith Boothman, and subsequently **RESOLVED that the report be noted.**

#### **09.C.24 APPOINTMENT OF TWO INDEPENDENT MEMBERS OF STANDARDS COMMITTEE**

The Corporate Director of Governance submitted a report on the recommendations of the Standards Committee in relation to the appointment of two additional independent members of the Committee and the periods of office of the independent members and Parish Council representatives on the Committee.

The report recommended the Council's endorsement of the Standards Committee's recommendations on the appointment of the two persons selected during the recruitment and interview process. The report also recommended the establishment of specific terms of office for the independent members and Parish Council representatives.

The Vice Chair of the Standards Committee (Councillor Mike Devaney) also drew attention to the recent resignation of Reverend John Cree as an independent member of the Committee. The Executive Leader and Councillors Kenneth Ball, Dennis Edgerley and Mike Devaney each paid tribute to Reverend Cree's contribution to the work of the Standards Committee over the past years and wished him well in his retirement.

It was moved by the Vice Chair of the Standards Committee (Councillor Mike Devaney), seconded by Councillor Judith Boothman, and subsequently **RESOLVED**:

**(1) That Hugh Evans (Deputy Chief Executive of the North and Western Lancashire Chamber of Commerce) and Gwynne Furlong (Honorary President of the Chorley Chamber of Trade and Commerce) be each appointed as an independent member of the Standards Committee.**

**(2) That the following terms of office be applied to the respective independent members and Parish Council representatives on the Standards Committee, with each member being eligible for reappointment at the end of the respective term:**

**(i) a four year term of office be applied to independent members, with the term of office for the following members expiring on the year indicated:**

**Anthony Ellwood - 2011**  
**Gwynne Furlong - 2012**  
**Hugh Evans - 2013**

**(ii) that the term of office of Parish Council representatives coincide with their term of office on their respective Parish Council and that, accordingly, the term of office of the following Parish Council representatives expire on the year indicated:**

**Parish Councillor Joan Geddes - 2010**  
**Parish Councillor Alan Platt - 2010**  
**Parish Councillor Bill Mason - 2011**

#### **09.C.25 ANNUAL REPORT OF THE COUNCIL FOR 2008/09 - 2009/10**

The Council received and considered the finalised version of the Annual Report of the Council for 2008/09 to 2009/10, following the submission of the initial draft report to the Annual Meeting of the Council on 13 May 2009.

The report gave an overview of the Council's performance in 2008/09 and summarised the Authority's plans for 2009/10, including planned spending, confirming Chorley Council's recognised national position on one of the best Council's for providing value for money.

It was moved by the Executive Leader, seconded by the Deputy Leader of the Council, and subsequently **RESOLVED that the Annual Report for 2008/09 to 2009/10 be approved.**

#### **09.C.26 CHANGES TO APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES, 2009/10**

The Council was requested to authorise a number of alterations to Committee memberships following the election of Councillor Christopher France and also changes to representation on outside bodies.

It was moved by the Executive Leader, seconded by the Deputy Leader of the Council, and subsequently **RESOLVED**:

**(1) That the following revisions be made to membership of the identified Chorley Council/Lancashire County Council Committees:**

- **Councillor Adrian Lowe to replace Councillor Marie Gray on the Licensing and Public Safety Committee;**
- **Councillor Christopher France to replace Councillor Adrian Lowe on the Development Control Committee;**
- **Councillor Catherine Hoyle to replace Councillor John Walker on the General Purposes Committee;**

- **Councillor Kevin Joyce to replace Councillor Marie Gray on the Lancashire Local Committee for Chorley.**

**(2) That Councillors Kevin Joyce and Geoffrey Russell be appointed to serve as Chorley Council's members on the Shared Services Joint Committee for 2009/10.**

**(3) That approval be given to the following appointment of Chorley Council representatives on the identified outside bodies:**

- **Councillor Pat Haughton to replace Councillor Doreen Dickinson on Chorley and South Ribble Homestart;**
- **Councillor Christopher France to be appointed to serve on the Heapey and Wheelton Village Hall Committee;**
- **Councillor Greg Morgan to be appointed to serve on the Preston and Western Lancashire Racial Equality Council.**

Mayor

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**REPORT OF EXECUTIVE CABINET****CAPITAL PROGRAMME, 2009/10 TO 2011/12 - MONITORING**

1. The Executive Cabinet considered at its meeting on 13 August 2009 a report of the Assistant Chief Executive (Business Transformation) proposing changes to the Capital Programme for 2009/10 to 2011/12.
2. Appendices to the report illustrate the proposed changes to the Capital Programmes showing the re-allocation of budgets, increases and reductions in costs, slippage of expenditure to later years and associated changes in financing. Increases in the Regional Housing Pot capital grant have allowed the reallocation of the grant to specific housing capital schemes and the adjustment of the Affordable Housing budgets to match the developer contributions available to finance the expenditure.
3. The effect of the changes, detailed in one of the appendices to the submitted report, will be to reduce the 2009/10 capital programme to £8,029,400 and to increase the provisional programmes for 2010/11 and 2011/12 to £3,592,180 and £1,451,110 respectively.
4. A copy of the report presented to the Executive Cabinet on 13 August 2009 is attached so that the Council is able to take account of the relevant factors before taking decisions on the Capital Programme.

**Recommendation**

5. The Council is recommended:
  - (1) to approve the revised Capital Programme for 2009/10, as set out in Appendix 1 to the attached report; and
  - (2) to note the provisional Capital Programmes for 2010/11 and 2011/12, as shown in Appendix 1 to the submitted report.

COUNCILLOR KEVIN JOYCE  
Executive Member (Resources)

There are no background papers to this report.

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Report of	Meeting	Date
Assistant Chief Executive (Business Transformation) (Introduced by the Executive Member for Resources)	Executive Cabinet	13 <sup>th</sup> August 2009

## **CAPITAL PROGRAMME MONITORING 2009/10 TO 2011/12**

### **PURPOSE OF REPORT**

1. To update the capital programme for 2009/10 to 2011/12.

### **RECOMMENDATION(S)**

2. That the revised capital programme for 2009/10 presented in Appendix 1 be approved.
3. That the provisional capital programme figures for 2010/11 and 2011/12 in Appendix 1 be noted.

### **EXECUTIVE SUMMARY OF REPORT**

4. Appendix 1 shows the capital programme for the three-year period 2009/10 to 2011/12. Changes to the capital programme for 2009/10 to 2011/12 are presented in Appendices 2 to 4. These appendices show the reallocation of budgets, increases and reductions in costs, slippage of expenditure to later years, and associated changes in financing. Significant changes include the reallocation of the increased Regional Housing Pot capital grant to specific housing capital schemes and an increase in the estimated grant receivable in 2010/11 and 1011/12; and the adjustment of the Affordable Housing budgets to match the developer contributions available to finance the expenditure. The effect of the changes indicated in Appendix 2 would be to reduce the 2009/10 capital programme to £8,029,400.
5. The provisional capital programme for 2010/11 would increase to £3,592,180; and that for 2011/12 to £1,451,110. The main changes in both of these years relate to slippage from earlier years and an increase in estimated RHP capital grant.

### **REASONS FOR RECOMMENDATION(S)**

#### **(If the recommendations are accepted)**

6. To update the 2009/10 capital programme to reallocate resources and to reflect the estimated availability of capital resources.
7. To update the provisional capital programme figures for 2010/11 and 2011/12 to take account of slippage and changes to the resources estimated to be available.

### **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

8. None.

**CORPORATE PRIORITIES**

9. This report relates to the following Strategic Objectives:

Put Chorley at the heart of regional economic development in the Central Lancashire sub-region		Develop local solutions to climate change.	
Improving equality of opportunity and life chances		Develop the Character and feel of Chorley as a good place to live	
Involving people in their communities		Ensure Chorley Borough Council is a performing organization	✓

**BACKGROUND**

10. The capital programme for 2009/10 was increased to £9,672,620, taking account of slippage from 2008/09 and additional resources, in particular Regional Housing Pot (RHP) capital grant. A budget for "Housing Renewal" remained unallocated to specific projects, but this is now proposed in this report. The programme for 2009/10 to 2011/12 was based on assumptions as to when developers' contributions to finance expenditure such as affordable housing would be received. Use of such resources has now been reviewed and the changes are reflected in the revised figures presented in Appendix 1.

**2009/10 CAPITAL PROGRAMME**

11. Appendix 2 gives more information about the reasons for the changes to this year's capital programme. Significant changes include the following:

- Reallocation of the "Housing Renewal" pot to specific housing capital budgets.
- Slippage to 2010/11 of affordable housing budgets to be financed with developers' contributions, because schemes are not ready to proceed.
- Slippage to 2011/12 of affordable housing budgets, because the developers' contributions expected to finance the expenditure have not yet been received.
- Deletion of the use of other funds received from developers pending further recommendations as to their use.
- Separation of the budget for Rainwater Harvesting at the Covered Market and the addition of £12,550 to the main scheme, to be transferred from the budget for Investment in Council Assets.
- Deletion of the CCTV upgrade budget, which is not required at present.
- Addition of £51,550 to the Customer Relationship Management project, financed by revenue contribution. This is achieved by virement (£16,020) and receipt of additional grant funding (£35,530).

12. The capital programme for 2009/10 approved by Council on 26<sup>th</sup> February 2009 had been prepared on the assumption that the Regional Housing Pot capital grant would be awarded at a similar level to that received in 2008/09, i.e. £312,000. After approval of the programme, the Council received a much higher allocation of grant in 2009/10, i.e. £1,277,000. In the report to Executive Cabinet of 25<sup>th</sup> June 2009, the additional resource was added to the 2009/10 programme, together with unapplied grant slipped from 2008/09. The uncommitted grant was reported as "Housing Renewal" expenditure in that report, and now this report indicates the proposed use of the resource, to increase expenditure on Disabled Facilities Grants, Home Repair Grants, and Energy Efficiency Grants and to introduce the "Purchase and Repair" project included in the Affordable Housing Action Plan.

13. The phasing of the Affordable Housing projects has been reviewed to take account of the expected availability of resources and the ability of partners to play their role. In addition, the financing of these schemes has been amended so that only developers' contributions received for the purpose of providing affordable housing will be used. Contributions currently available have been slipped to 2010/11, and the programme for 2011/12 includes contributions expected to be received by that year. The budgets for 2010/11 and 2011/12 will be allocated to specific projects for monitoring purposes when approved.
14. At this stage, potential improvements required to Cotswold House are not reflected in the programme, pending securing sources of external funding.
15. The Covered Market scheme is nearing completion, and for monitoring purposes the previously approved Rainwater Harvesting phase is now shown separately from the main improvement scheme. This work is intended to reduce subsequent running costs, the estimated saving being £3,000 per year. A further increase in the main scheme of £12,550 is necessary and this is transferred from the budget for Improvements to Council Assets. Though there have been unplanned cost increases, the contract has also provided an opportunity to improve aspects of the market such as electricals and the floor surface while the main scheme was in progress. This has been achieved by means of virements from other revenue and capital budgets.

#### **2010/11 CAPITAL PROGRAMME**

16. A number of changes to the provisional figures for 2010/11 are presented in Appendix 3. These include:
  - Slippage of £722,140 in respect of Affordable Housing from 2009/10 and an adjustment to financing so that the budget is financed only by contributions received for the purpose.
  - Slippage of the Thin Client/Citrix budget to the following year.
  - An estimated increase in the RHP capital grant has been added.
17. The Affordable Housing budget will be allocated to specific projects after approval, and the phasing of such projects will depend on the ability of potential partners to participate.
18. The Thin Client/Citrix budget should not be required until 2013/14 but was included in 2010/11 when it was the third year of the 2008/12 – 2010/11 capital programme so that the full cost of the project was included in the budget. It is now slipped to 2011/12 for the same reason.
19. Estimated RHP capital grant has been increased to £500,000 in both 2010/11 and 2011/12, though the actual figures will not be known until the start of those financial years and will be revised as appropriate.

#### **2011/12 CAPITAL PROGRAMME**

20. Appendix 4 presents the changes to the provisional figures for 2011/12, as follows:
  - The addition of Affordable Housing budgets slipped from 2009/10 and to be financed by contributions expected to be reduced by then.
  - An estimated increase in the RHP capital grant has been added.
  - Slippage of the Thin Client/Citrix budget from 2010/11.

- Splitting the Project Design Fees budget between Business and people directorates and an increase of £1,310 to match the budgets for 2009/10 and 2010/11.

21. The Affordable Housing budget for 2011/12 would be financed by additional contributions expected to be receivable by that year. Receipt of such contributions will depend on progress with private sector housing developments so may be subject to change.
22. The programme for 2011/12 is shown to require unbudgeted borrowing of £576,310. The aim should be to eliminate the need for borrowing by progressing with the asset disposal programme, so that capital receipts would be applied instead of borrowing. The timing of capital receipts is influenced by external factors such as the demand for the Council's sites identified as being suitable for provision of Affordable Housing and the number of disposals of dwellings transferred to Chorley Community Housing.

**IMPLICATIONS OF REPORT**

23. This report has implications in the following areas and the relevant Corporate Directors' comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal		No significant implications in this area	

Financial implications are indicated in the body of the report.

GARY HALL  
 ASSISTANT CHIEF EXECUTIVE (BUSINESS TRANSFORMATION AND IMPROVEMENT)

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Michael L. Jackson	5490	29 July 2009	Capital Programme Monitoring 2009-10 – 2011-12 Aug 09.doc

**Capital Programme - 2009/10 to 2011/12**

Scheme	2009/10 Current Estimate (1) £	Other Changes (2) £	2009/10 Revised Estimate (3) £	2010/11 Current Estimate (4) £	Other Changes (5) £	2010/11 Revised Estimate (6) £	2011/12 Current Estimate (7) £	Other Changes (8) £	2011/12 Revised Estimate (9) £	Total 2009/10 to 2011/12 (10) £
<b><u>Town Centre Investment</u></b>										
Chorley Covered Market - Improvement Scheme	105,800	(17,890)	87,910							87,910
Chorley Covered Market - Rainwater Harvesting		30,440	30,440							30,440
Town Centre Investment		41,550	41,550	1,025,000		1,025,000				1,066,550
<b><u>Town Centre Investment Total</u></b>	<b>105,800</b>	<b>54,100</b>	<b>159,900</b>	<b>1,025,000</b>	<b>0</b>	<b>1,025,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,184,900</b>
<b><u>Affordable Housing</u></b>										
Homelessness Prevention Central Lancs Sanctuary Scheme	28,500		28,500							28,500
Affordable Housing Halliwell Street Project 2007-2010	79,000		79,000							79,000
Affordable Housing HALS Project	880,000	(880,000)	0							0
Choice Based Lettings	20,000		20,000							20,000
Affordable Housing New Development Projects	745,640	(730,140)	15,500	533,760	188,380	722,140		690,000	690,000	1,427,640
Purchase and Repair		787,730	787,730							787,730
<b><u>Affordable Housing Total</u></b>	<b>1,753,140</b>	<b>(822,410)</b>	<b>930,730</b>	<b>533,760</b>	<b>188,380</b>	<b>722,140</b>	<b>0</b>	<b>690,000</b>	<b>690,000</b>	<b>2,342,870</b>
<b><u>Sustainability &amp; Climate Change</u></b>										
Climate Change Pot	170,000		170,000							170,000
<b><u>Sustainability &amp; Climate Change Total</u></b>	<b>170,000</b>	<b>0</b>	<b>170,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>170,000</b>
<b><u>Matched Funding Pot</u></b>										
Matched Funding Pot / Invest To Save	175,000		175,000	100,000		100,000				275,000
<b><u>Matched Funding Pot Total</u></b>	<b>175,000</b>	<b>0</b>	<b>175,000</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>275,000</b>

**Capital Programme - 2009/10 to 2011/12**

Scheme	2009/10 Current Estimate (1) £	Other Changes (2) £	2009/10 Revised Estimate (3) £	2010/11 Current Estimate (4) £	Other Changes (5) £	2010/11 Revised Estimate (6) £	2011/12 Current Estimate (7) £	Other Changes (8) £	2011/12 Revised Estimate (9) £	Total 2009/10 to 2011/12 (10) £
<b><u>Performing Organisation - Investment in Infrastructure</u></b>										
<b><u>Assistant Chief Executive (Business Transformation)</u></b>										
Planned Improvements to Fixed Assets	499,990		499,990	200,000		200,000	200,000		200,000	899,990
Investment in Council Assets	51,550	(12,550)	39,000							39,000
<b><u>Assistant Chief Executive (Business Transformation)</u></b>	<b>551,540</b>	<b>(12,550)</b>	<b>538,990</b>	<b>200,000</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>	<b>200,000</b>	<b>938,990</b>
<b><u>Assistant Chief Executive (Policy &amp; Performance)</u></b>										
Project Management Support Capitalisation	40,000		40,000	40,000		40,000	40,000		40,000	120,000
Performance Management	10,000		10,000							10,000
<b><u>Assistant Chief Executive (Policy &amp; Performance)</u></b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>130,000</b>
<b><u>Corporate Director (Business)</u></b>										
Disabled Facilities Grants	304,090	123,790	427,880	300,000	76,000	376,000	300,000	78,000	378,000	1,181,880
Housing Renewal	1,173,000	(1,173,000)	0	200,000	104,000	304,000	200,000	102,000	302,000	606,000
- Home Repair Grants		105,000	105,000							105,000
- Energy Grants	160,500	39,500	200,000							200,000
- Handyperson Scheme		12,000	12,000							12,000
Project Design Fees	41,440		41,440	41,440		41,440	70,000	(28,560)	41,440	124,320
Eaves Green Link Road - contribution to LCC scheme	80,000		80,000							80,000
Buckshaw Village Railway Station			0							0
Chorley Strategic Regional Site	481,330		481,330							481,330
Contribution to LCC Euxton Library Extension (S106 funded)	60,000		60,000							60,000
Contribution to LCC Buckshaw Village Primary School (S106)	1,000,000		1,000,000							1,000,000
<b><u>Corporate Director (Business)</u></b>	<b>3,300,360</b>	<b>(892,710)</b>	<b>2,407,650</b>	<b>541,440</b>	<b>180,000</b>	<b>721,440</b>	<b>570,000</b>	<b>151,440</b>	<b>721,440</b>	<b>3,850,530</b>
<b><u>Corporate Director (Governance)</u></b>										
Legal Case Management System	31,750		31,750							31,750
<b><u>Corporate Director (Governance)</u></b>	<b>31,750</b>	<b>0</b>	<b>31,750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,750</b>

**Capital Programme - 2009/10 to 2011/12**

Scheme	2009/10 Current Estimate (1) £	Other Changes (2) £	2009/10 Revised Estimate (3) £	2010/11 Current Estimate (4) £	Other Changes (5) £	2010/11 Revised Estimate (6) £	2011/12 Current Estimate (7) £	Other Changes (8) £	2011/12 Revised Estimate (9) £	Total 2009/10 to 2011/12 (10) £
<b><u>Corporate Director (Human Resources &amp; Organisational Development)</u></b>										
Integrated HR, Payroll and Training System	78,200		78,200							78,200
<b>Corporate Director (Human Resources) Total</b>	<b>78,200</b>	<b>0</b>	<b>78,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>78,200</b>
<b><u>Corporate Director (Neighbourhoods)</u></b>										
Replacement of recycling/litter bins & containers	99,850	(1,150)	98,700	85,000		85,000	85,000		85,000	268,700
Highway improvements - Gillibrand estate/Southlands	90,000		90,000							90,000
Alleygates	42,580		42,580	30,000		30,000				72,580
Refuse and Recycling Contract Purchase of Bins	1,200,000	1,150	1,201,150							1,201,150
MATAC CCTV Infrastructure Upgrades	25,000	(25,000)	0							0
<b>Corporate Director (Neighbourhoods)</b>	<b>1,457,430</b>	<b>(25,000)</b>	<b>1,432,430</b>	<b>115,000</b>	<b>0</b>	<b>115,000</b>	<b>85,000</b>	<b>0</b>	<b>85,000</b>	<b>1,632,430</b>
<b><u>Corporate Director (ICT)</u></b>										
Website Development (incl. ICT salary capitalisation)	30,000		30,000	30,000		30,000	30,000		30,000	90,000
Thin Client/Citrix (started 2007/08)	44,850		44,850	159,350	(94,800)	64,550		94,800	94,800	204,200
Server Virtualisation / Data Storage Solution	219,550		219,550							219,550
Web Accessibility	20,000		20,000							20,000
<b>Corporate Director (ICT)</b>	<b>314,400</b>	<b>0</b>	<b>314,400</b>	<b>189,350</b>	<b>(94,800)</b>	<b>94,550</b>	<b>30,000</b>	<b>94,800</b>	<b>124,800</b>	<b>533,750</b>

**Capital Programme - 2009/10 to 2011/12**

Scheme	2009/10	Other	2009/10	2010/11	Other	2010/11	2011/12	Other	2011/12	Total
	Current Estimate (1) £	Changes (2) £	Revised Estimate (3) £	Current Estimate (4) £	Changes (5) £	Revised Estimate (6) £	Current Estimate (7) £	Changes (8) £	Revised Estimate (9) £	2009/10 to 2011/12 (10) £
<b><u>Corporate Director (People)</u></b>										
Leisure Centres/Swimming Pool Refurbishment	386,180		386,180	244,180		244,180	250,000		250,000	880,360
Duxbury Park Golf Course capital investment	86,560		86,560							86,560
Improvements to Sports Pitches			0	275,000		275,000				275,000
Astley Park Improvements - Construction	468,290		468,290							468,290
Astley Hall/Park CCTV	34,000		34,000							34,000
Ulnes Walton Play/Leisure Schemes (S106 funded)	10,630		10,630							10,630
Clayton Brook Play Area (lottery funded)	96,780		96,780							96,780
Lighting at Coronation Recreation Ground	7,630	3,800	11,430							11,430
Eaves Green Play Development	212,480		212,480							212,480
Village Hall & Community Centres Projects	71,670		71,670							71,670
Cemetery Development	13,280		13,280							13,280
Memorial Safety	50,000		50,000	25,000		25,000				75,000
Common Bank - Big Wood Reservoir	19,160		19,160							19,160
Groundwork Projects	18,230		18,230							18,230
CRM Implementation	155,240	51,550	206,790							206,790
On-line Booking System	25,000		25,000							25,000
Project Design Fees	29,870		29,870	29,870		29,870		29,870	29,870	89,610
<b>Corporate Director (People)</b>	<b>1,685,000</b>	<b>55,350</b>	<b>1,740,350</b>	<b>574,050</b>	<b>0</b>	<b>574,050</b>	<b>250,000</b>	<b>29,870</b>	<b>279,870</b>	<b>2,594,270</b>
<b>Performing Organisation - Investment in Infrastructure Total</b>	<b>7,468,680</b>	<b>(874,910)</b>	<b>6,593,770</b>	<b>1,659,840</b>	<b>85,200</b>	<b>1,745,040</b>	<b>1,175,000</b>	<b>276,110</b>	<b>1,451,110</b>	<b>9,789,920</b>
<b>Capital Programme Total</b>	<b>9,672,620</b>	<b>(1,643,220)</b>	<b>8,029,400</b>	<b>3,318,600</b>	<b>273,580</b>	<b>3,592,180</b>	<b>1,175,000</b>	<b>966,110</b>	<b>2,141,110</b>	<b>13,762,690</b>



**Capital Programme - 2009/10 to 2011/12**

Scheme	2009/10 Current Estimate (1) £	Other Changes (2) £	2009/10 Revised Estimate (3) £	2010/11 Current Estimate (4) £	Other Changes (5) £	2010/11 Revised Estimate (6) £	2011/12 Current Estimate (7) £	Other Changes (8) £	2011/12 Revised Estimate (9) £	Total 2009/10 to 2011/12 (10) £
<b><u>Financing the Capital Programme</u></b>										
Prudential Borrowing - budgeted	1,934,560		1,934,560	547,180	(94,800)	452,380				2,481,740
- unbudgeted	46,480	(380)	46,100				575,000	94,800 1,310	94,800 576,310	622,410
Unrestricted Capital Receipts	709,120	(1,740)	707,380	411,130	(392,220)	18,910				726,290
Capital Receipt earmarked for Strategic Regional Site	481,330		481,330							481,330
Preserved RTB Capital Receipts from CCH	100,000		100,000	100,000		100,000	100,000		100,000	300,000
Revenue Budget - Specific Revenue Reserves or Budgets	26,500	33,290	59,790							59,790
Revenue Budget - VAT Shelter income	1,038,000	41,550	1,079,550	593,750		593,750				1,673,300
<b>CBC Resources</b>	4,335,990	72,720	4,408,710	1,652,060	(487,020)	1,165,040	675,000	96,110	771,110	6,344,860
Ext. Contributions - Developers	3,249,410	(1,737,640)	1,511,770	1,109,540	637,600	1,747,140		690,000	690,000	3,948,910
Ext. Contributions - Lottery Bodies	319,810	4,400	324,210							324,210
Ext. Contributions - Other	119,300		119,300							119,300
Government Grants - Disabled Facilities Grants	180,000		180,000	180,000		180,000	180,000		180,000	540,000
Government Grants - Housing Capital Grant	1,468,110		1,468,110	377,000	123,000	500,000	320,000	180,000	500,000	2,468,110
Government Grants - Other		17,300	17,300							17,300
<b>External Funding</b>	5,336,630	(1,715,940)	3,620,690	1,666,540	760,600	2,427,140	500,000	870,000	1,370,000	7,417,830
<b>TOTAL CAPITAL FINANCING</b>	<b>9,672,620</b>	<b>(1,643,220)</b>	<b>8,029,400</b>	<b>3,318,600</b>	<b>273,580</b>	<b>3,592,180</b>	<b>1,175,000</b>	<b>966,110</b>	<b>2,141,110</b>	<b>13,762,690</b>

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**Capital Programme - Other Changes 2009/10**

Scheme	Other Changes 2009/10 £	Reallocation £	Increases £	Reductions £	Slippage £	Comments
<b><u>Town Centre Investment</u></b>						
Chorley Covered Market - Improvement Scheme	(17,890)	(17,890)				Estimated increase in cost of main scheme To monitor Rainwater Harvesting separately Design fees financed with VAT Shelter income
Chorley Covered Market - Rainwater Harvesting	30,440	30,440				
Town Centre Investment	41,550		41,550			
<b><u>Town Centre Investment Total</u></b>	<b>54,100</b>	<b>12,550</b>	<b>41,550</b>	<b>0</b>	<b>0</b>	
<b><u>Affordable Housing</u></b>						
Affordable Housing HALS Project	(880,000)	(600,000)		(280,000)		Reduced to match S106 contributions available and slipped to 2010/11 and 2011/12. See Affordable Housing Action Plan
Affordable Housing New Development Projects	(730,140)	600,000		(8,000)	(1,322,140)	
Purchase and Repair	787,730	787,730				
<b><u>Affordable Housing Total</u></b>	<b>(822,410)</b>	<b>787,730</b>	<b>0</b>	<b>(288,000)</b>	<b>(1,322,140)</b>	
<b><u>Performing Organisation - Investment in Infrastructure</u></b>						
<b><u>Assistant Chief Executive (Business Transformation)</u></b>						
Investment in Council Assets	(12,550)	(12,550)				To Covered Market Improvement Scheme
<b><u>Assistant Chief Executive (Business Transformation)</u></b>	<b>(12,550)</b>	<b>(12,550)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b><u>Corporate Director (Business)</u></b>						
Disabled Facilities Grants	123,790	123,790				Reallocation of Housing Renewal Budget Reallocation of Housing Renewal Budget Reallocation of Housing Renewal Budget Reallocation of Housing Renewal Budget Financed with additional grant
Housing Renewal	(1,173,000)	(1,173,000)				
- Home Repair Grants	105,000	105,000				
- Energy Grants	39,500	39,500				
- Handyperson Scheme	12,000		12,000			
<b><u>Corporate Director (Business)</u></b>	<b>(892,710)</b>	<b>(904,710)</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	
<b><u>Corporate Director (Neighbourhoods)</u></b>						
Replacement of recycling/litter bins & containers	(1,150)	(1,150)				To cover cost of new recycling bins Increased to match actual cost of new bins Budget not required at present
Refuse and Recycling Contract Purchase of Bins	1,150	1,150				
MATAC CCTV Infrastructure Upgrades	(25,000)			(25,000)		
<b><u>Corporate Director (Neighbourhoods)</u></b>	<b>(25,000)</b>	<b>0</b>	<b>0</b>	<b>(25,000)</b>	<b>0</b>	

**Capital Programme - Other Changes 2009/10**

Scheme	Other Changes 2009/10 £	Reallocation £	Increases £	Reductions £	Slippage £	Comments
<b><i>Corporate Director (People)</i></b>						
Lighting at Coronation Recreation Ground	3,800		3,800			Financed with increased lottery grant Software licences/telephone system
CRM Implementation	51,550		51,550			
<b><i>Corporate Director (People)</i></b>	<b>55,350</b>	<b>0</b>	<b>55,350</b>	<b>0</b>	<b>0</b>	
<b><u>Performing Organisation - Investment in Infrastructure Total</u></b>						
	<b>(874,910)</b>	<b>(917,260)</b>	<b>67,350</b>	<b>(25,000)</b>	<b>0</b>	
<b><u>Capital Programme Total</u></b>						
	<b>(1,643,220)</b>	<b>(116,980)</b>	<b>108,900</b>	<b>(313,000)</b>	<b>(1,322,140)</b>	
<b><u>Financing the Capital Programme</u></b>						
Prudential Borrowing - budgeted						Financing adjustment
- unbudgeted	(380)		(5,900)	5,520		
Unrestricted Capital Receipts	(1,740)		(1,740)			Financing adjustment
Revenue Budget - Specific Revenue Reserves or Budgets	33,290		53,290	(20,000)		Net increase in contribution from revenue Financing of Town Ctre Imps design fees and Covered Market Improvements
Revenue Budget - VAT Shelter income	41,550		41,550			
<b>CBC Resources</b>	72,720	0	87,200	(14,480)	0	
Ext. Contributions - Developers	(1,737,640)	(116,980)		(298,520)	(1,322,140)	Reduced to match S106 contributions available and slipped to 2010/11 and 2011/12.
Ext. Contributions - Lottery Bodies	4,400		4,400			
Government Grants - Other	17,300		17,300			Increase in grants available
<b>External Funding</b>	<b>(1,715,940)</b>	<b>(116,980)</b>	<b>21,700</b>	<b>(298,520)</b>	<b>(1,322,140)</b>	
<b>TOTAL CAPITAL FINANCING</b>	<b>(1,643,220)</b>	<b>(116,980)</b>	<b>108,900</b>	<b>(313,000)</b>	<b>(1,322,140)</b>	

**Capital Programme - Other Changes 2010/11**

Scheme	Other Changes 2010/11 £	Increases £	Reductions £	Slippage £	Comments
<b>Affordable Housing</b>					
Affordable Housing New Development Projects	188,380		(533,760)	722,140	Slippage from 2009/10 and reduction to match available resources
<b>Affordable Housing Total</b>	<b>188,380</b>	<b>0</b>	<b>(533,760)</b>	<b>722,140</b>	
<b>Corporate Director (Business)</b>					
Disabled Facilities Grants	76,000	76,000			Increase in resource estimate
Housing Renewal	104,000	104,000			Increase in resource estimate
<b>Corporate Director (Business)</b>	<b>180,000</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	
<b>Corporate Director (ICT)</b>					
Thin Client/Citrix (started 2007/08)	(94,800)			(94,800)	Slippage to 2011/12
<b>Corporate Director (ICT)</b>	<b>(94,800)</b>	<b>0</b>	<b>0</b>	<b>(94,800)</b>	
<b>Performing Organisation - Investment in Infrastructure Total</b>					
	<b>85,200</b>	<b>180,000</b>	<b>0</b>	<b>(94,800)</b>	
<b>Capital Programme Total</b>					
	<b>273,580</b>	<b>180,000</b>	<b>(533,760)</b>	<b>627,340</b>	
<b>Financing the Capital Programme</b>					
Prudential Borrowing - budgeted - unbudgeted	(94,800)			(94,800)	Slippage to 2011/12
Unrestricted Capital Receipts	(392,220)	57,000	(449,220)		Net reduction re housing-related capital schemes
<b>CBC Resources</b>	<b>(487,020)</b>	<b>57,000</b>	<b>(449,220)</b>	<b>(94,800)</b>	
Ext. Contributions - Developers	637,600		(84,540)	722,140	Slippage from 2009/10 and reduction to match available resources
Government Grants - Housing Capital Grant	123,000	123,000			Increase in estimated RHP grant allocation
<b>External Funding</b>	<b>760,600</b>	<b>123,000</b>	<b>(84,540)</b>	<b>722,140</b>	
<b>TOTAL CAPITAL FINANCING</b>	<b>273,580</b>	<b>180,000</b>	<b>(533,760)</b>	<b>627,340</b>	

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**Capital Programme - Other Changes 2011/12**

Scheme	Other Changes 2011/12 £	Reallocation £	Increases £	Slippage £	Comments
<b><u>Affordable Housing</u></b>					
Affordable Housing New Development Projects	690,000		90,000	600,000	Slippage from 2009/10 plus estimated increase in S106 contributions
<b><u>Affordable Housing Total</u></b>	<b>690,000</b>	<b>0</b>	<b>90,000</b>	<b>600,000</b>	
<b><u>Corporate Director (Business)</u></b>					
Disabled Facilities Grants	78,000		78,000		Increase in resource estimate
Housing Renewal	102,000		102,000		Increase in resource estimate
Project Design Fees	(28,560)	(28,560)			Transferred to People directorate
<b><u>Corporate Director (Business)</u></b>	<b>151,440</b>	<b>(28,560)</b>	<b>180,000</b>	<b>0</b>	
<b><u>Corporate Director (ICT)</u></b>					
Thin Client/Citrix (started 2007/08)	94,800	94,800			Slippage from 2010/11
<b><u>Corporate Director (ICT)</u></b>	<b>94,800</b>	<b>94,800</b>	<b>0</b>	<b>0</b>	
<b><u>Corporate Director (People)</u></b>					
Project Design Fees	29,870	28,560	1,310		From Business directorate plus estimated increase
<b><u>Corporate Director (People)</u></b>	<b>29,870</b>	<b>28,560</b>	<b>1,310</b>	<b>0</b>	
<b><u>Performing Organisation - Investment in Infrastructure Total</u></b>	<b>276,110</b>	<b>94,800</b>	<b>181,310</b>	<b>0</b>	
<b><u>Capital Programme Total</u></b>	<b>966,110</b>	<b>94,800</b>	<b>271,310</b>	<b>600,000</b>	

**Capital Programme - Other Changes 2011/12**

Scheme	Other Changes 2011/12 £	Reallocation £	Increases £	Slippage £	Comments
<b><i>Financing the Capital Programme</i></b>					
Prudential Borrowing - budgeted	94,800	94,800			Slippage from 2010/11 Increase re Project Design Fees
- unbudgeted	1,310		1,310		
<b>CBC Resources</b>	96,110	94,800	1,310	0	
Ext. Contributions - Developers	690,000		90,000	600,000	Slippage from 2009/10 plus estimated increase in S106 contributions Increase in estimated RHP grant allocation
Government Grants - Housing Capital Grant	180,000		180,000		
<b>External Funding</b>	870,000	0	270,000	600,000	
<b>TOTAL CAPITAL FINANCING</b>	<b>966,110</b>	<b>94,800</b>	<b>271,310</b>	<b>600,000</b>	



## **REPORT OF EXECUTIVE CABINET**

### **GENERAL REPORT**

1. The Executive Cabinet has met twice on 13 August and 3 September 2009 since the last ordinary Council meeting in July 2009. This report summarises briefly the principal items debated and decisions reached at each meeting.

#### **Meeting held on 13 August 2009**

#### **Overview and Scrutiny Inquiry - Chorley Local Strategic Partnership**

2. A Task Group of the Overview and Scrutiny Committee has recently undertaken a scrutiny inquiry to examine and better understand how the Chorley Local Strategic Partnership (LSP) works with the Council to provide added value.
3. The purpose of the inquiry was to examine how (i) the engagement of the Council and local people in the work of the LSP and its thematic groups can be widened; (ii) the capacity of the LSP can be maximised through the projects it delivers; and (iii) the LSP can address the high rate of alcohol harm related hospital admission rates and its impact on anti-social behaviour.
4. The Task Group has made 10 specific recommendations which we have agreed to consider. Our recommended response to the report's findings and recommendations will be reported to a future meeting.

#### **Multi-Area Agreement – Mid-Lancashire**

5. The Executive Cabinet received a report of the Corporate Director (Business) and agreed to enter into discussions with the Government for a Multi-Agency Agreement (MAA) to operate in the Mid-Lancashire sub region in line with the priority areas identified in the report.
6. The Government has already approved an MAA to operate in the Pennine region of Lancashire and a draft MAA exists for the Fylde Coast area. A Mid-Lancashire MAA will cover the districts of Chorley, Lancaster, Preston, South Ribble and West Lancashire, providing a valuable link between different parts of the sub-region and the North West economies.
7. The principle aim of the MAA is to encourage the sustainable economic development of the sub-region and attract inward investment by bringing together key players in flexible ways to address specific issues in partnership.

#### **Enforcement Policy – Children and Young People**

8. Following consideration of a report of the Corporate Director (Neighbourhoods), we approved the revision of the Council's Enforcement and Prosecution Policy in order to clarify the Authority's policy on the issuing of fixed penalty notices on children and young people aged between 10 and 17 years who commit environmental offences (eg littering, graffiti, fly-posting, etc).
9. The Council's Enforcement and Prosecution Policy was adopted in 2001 and the revision reflects the Government guidance on how the issue of penalty notices for environmental offences should be applied when children and young people are identified as the offender.

**Performance Monitoring Report – First Quarter of 2009/10**

10. The Executive Cabinet received and noted a report of the Assistant Chief Executive (Policy and Performance) which set out and reviewed the Authority's performance both in respect of the 36 key projects included in the refreshed Corporate Strategy and against the new National Indicators for which the Council is responsible, during the first quarter of 2009/10 ending on the 30<sup>th</sup> June 2009.
11. The report reveals a commendable performance on the delivery of the Corporate Strategy key projects, with 33 projects either completed, progressing on or ahead of schedule or scheduled to commence later in the year. Only 3 projects have been rated as "amber" and the report explains the reasons for any envisaged problems with the timing or costing of the projects.
12. The report also reveals a good performance in respect of the National Indicators that can be measured, with only 3 indicators having missed their target by 5% or more. Action plans have been devised to improve the position in respect of those indicators.

**Chorley Partnership – Performance Report for First Quarter of 2009/10**

13. The Executive Cabinet received an updated report of the Assistant Chief Executive (Policy and Performance) on the activities of the Chorley Local Strategic Partnership (LSP), particularly through its delivery of 8 strategic projects and its performance in relation to the Local Area Agreement (LAA) and targeted key performance indicators from the Sustainable Community Strategy over the first quarter of 2009/10.
14. We noted that the LSP has selected 8 projects linked to the Sustainable Community Strategy to pursue and support over 2009/10 and were pleased to learn that those projects have attracted a total funding pot of over £203,000 from the Council and its partners.
15. The Executive Cabinet noted, in particular, that the Sustainable Community Strategy performance indicators reveal an increase of 5.3% in overall crime throughout the Borough and a reduction in the number of jobseekers' allowance claimants.

**Annual Treasury Management Report for 2008/09 and Interim Review of 2009/10 activity and strategies**

16. The Executive Cabinet was presented with a report of the Assistant Chief Executive (Business Transformation) which reviewed both the Council's Treasury management performance in 2008/09 and its activities and strategies in 2009/10.
17. The report indicates that, while investment earnings exceeded both the budget and performance benchmark in 2008/09, the performance has been overshadowed by the Icelandic Landsbanki default. The investment performance in 2009/10 has suffered as a result of the restriction of deposits to short term markets or secure deposits with the Debt Management Office. These costs, however, have been offset by reducing costs of borrowing, leaving the net position with little change.
18. In response to Members' questions, the Chair confirmed that the Council will continue in its stringent efforts to recover its investment in Landsbanki, including lost interest payments. The Assistant Chief Executive has been requested to ensure that regular future reports are presented to the Executive Cabinet updating Members on the current situation in relation to the Council's deposits.
19. We accepted the report and have endorsed the current Treasury Management and Investment Strategy adopted in February 2001 for continued adoption.

**Revenue Budget, 2009/10 – Monitoring Report for First Quarter period ending 30 June 2009**

20. The Executive Cabinet considered and noted a report of the Assistant Chief Executive (Business Transformation) monitoring the Council's financial performance during the first quarter of 2009/10, in comparison with the budgetary and efficiency savings targets for the current financial year.
21. The report confirms that establishment savings equating to £87,500 and procurement savings of £15,000 have been achieved in the first quarter of 2009/10.
22. Whilst an overall savings target of £410,000 was set at the beginning of the financial year, further savings of £33,000 are now required, owing to reducing income streams. The situation in respect of three budget areas is being closely monitored to ensure that the increased savings target will be achieved by the end of the financial year.

**Meeting held on 3 September 2009****Cotswold Supported Housing - Service Improvement Update**

23. The Assistant Chief Executive (Policy and Performance) presented a report informing members of the progress made following the transfer back of Cotswold Supported Housing, a hostel owned and managed by the Council for the purpose of accommodating homeless people.
24. In October 2008 Executive Cabinet took the decision to transfer the hostel back to the Council in order to make the necessary service and accommodation improvements. The transfer took place in June 2009 and since then significant improvements have been made creating a positive and safer environment for both residents and staff.
25. Several Members have visited Cotswold House as part of a Member Learning Session and before and after photographs were shown by the Head of Housing. Further refurbishment work will commence shortly.
26. Members raised several queries relating to the future plans for play space, the introduction of a family and single persons zone, the benefits of the concierge service and joined up approach with the homeless service. We thanked the staff involved for their hard work and enthusiasm.

**Central Lancashire and Blackpool Growth Point - Update and Envisaged Procedural Arrangements**

27. We received a report of the Corporate Director (Business) updating on the Growth Point and seeking endorsement of the procedural arrangements. We noted that the Community Infrastructure Fund (CIF2) is only accessible to Growth Point partnerships. From this £3.3 million funding has been received for Buckshaw Village railway station. The development of the LDF Core Strategy will be accelerated through Growth Point.
28. In addition to this Government Office for the North West have stated that the Council are not committed to "a level of housing growth other than that which it has signed up to deliver...no greater than that envisaged in RSS".
29. We noted there will be regular updates on the Growth Point, that there are no conditions in place for funding to be returned to GONW and the Council has the will and desire to achieve the affordable housing target in place.

**Lancashire Waste Management Strategy, 2008 to 2020 ('Rubbish to Resources')**

30. We considered a report of the Corporate Director (Neighbourhoods) informing of the recent revision of the Lancashire Waste Management Strategy and the subsequent implications for Chorley Council. The Lancashire Waste Partnership comprises the County Council, the two unitary Authorities and the twelve District Councils which developed and adopted the Lancashire Municipal Waste Strategy.
31. The Strategy contains challenging targets including reducing waste growth by 0.5% per annum, recycling and composting 40% of all waste by 2005 and 56% by 2015 and reducing the amount of biodegradable waste going to landfill to 10% by 2010. Chorley has performed well against these targets as over 47% of waste was recycled and total waste arising going to landfill has reduced from 24,826 tonnes to 21,256 tonnes per year over the past four years.
32. In response to Members' questions I confirmed that the Strategy contained a requirement to collect food waste for composting. The frequency of collection and container type will be determined by each Authority and information collected from the current food waste trial to 5,000 households in parts of Chorley, Astley Village, Eccleston and Mawdesley will be used to design the best scheme for Chorley.
33. There are different methods of collection and residents in Chorley are putting their food waste in their brown bin with garden waste. Information from a trial using caddys has not revealed any issues with vandalism. Provision for a food waste collection service to all properties in Chorley has been included within the new waste management contract, but not the receptacles.

**Draft Joint Procurement Strategy with South Ribble Council**

34. The Assistant Chief Executive (Business Transformation) presented a report advising performance achieved against the current Procurement Strategy and seeking approval for a new Joint Procurement Strategy with South Ribble Borough Council.
35. The Council adopted the current 5 year Procurement Strategy in July 2004. The 2004-2009 Strategy contained a Savings Target of £500,000 which was exceeded in the first 18 months of the strategy life and total Procurement related savings over the 5 year period were in excess of £1.7 million.

**Performance of Key Partnerships - 2008/09 Year End Progress report**

36. We considered a report of the Assistant Chief Executive (Business Transformation) providing a corporate update on the performance of the Council's key partnership arrangements during 2008/09.
37. The report outlined information required by the Council's framework for partnership working, including the performance of the Council's key partnerships against targets set for the current year; an assessment of key partners financial strength and stability; the outcome of the first round of equality monitoring as part of the key partnerships contract management process and an update to the framework to more clearly capture the requirement regarding partner's business continuity arrangements.
38. In response to queries from Members it was noted that the construction of the beginners golf course at Duxbury will be funded by Glendale.

**Recommendation**

39. The Council is recommended to note this report.

COUNCILLOR PETER GOLDSWORTHY  
Executive Leader

There are no background papers to this report.

AU/RR

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## **REPORT OF OVERVIEW AND SCRUTINY COMMITTEE**

### **GENERAL REPORT**

1. The Overview and Scrutiny Committee has met twice on 10 August and 1 September 2009 since the last ordinary Council meeting in July 2009. This report summarises briefly the principal items debated and decisions reached at each meeting.

#### **Meeting held on 10 August 2009**

##### **Executive Cabinet - 13 August 2009**

2. We considered the Annual Treasury Management report 2008 / 2009 and interim review 2009 / 2010 from the Executive Cabinet agenda.
3. In response to a query officers confirmed that the current position based on the latest guidance from the Local Government Association was that a recovery of 83p in the pound was now predicated on money invested in Landsbanki.

#### **Executive's Response to Overview And Scrutiny Inquiry into Chorley Community Housing**

4. We received a copy of the report considered by the Executive Cabinet in June. The report endorsed all the recommendations made by the Chorley Community Housing inquiry and outlined how the actions will be delivered.

#### **Updated Attendance Policy**

5. The Corporate Director (Human Resources and Organisational Development) presented the updated attendance policy. One of the outcomes of the Committee's 2008 inquiry into the authority's attendance management is to update this policy.
6. We noted that a Pandemic Flu Plan and a Human Resources Response Toolkit has been developed to address what the Council should do if staff fall ill, have to care for affected relatives or if schools and nurseries are forced to close during a flu pandemic. The Council will use the flexible working arrangements to support staff as much as possible.

#### **Future Agenda Items**

7. We considered the Overview and Scrutiny Work Plan and the Council's Forward Plan for the four month period 1 August 2009 to 30 November 2009. We noted that under the new Overview and Scrutiny responsibilities crime and disorder was scheduled to be scrutinised at the meeting on November 30.
8. The item on the Forward Plan relating to the Approval of Central Lancashire Local Development Framework Core Strategy Delivery Supplement will be presented to this Committee when it is considered by the Executive Cabinet.

#### **Business Plan and Performance Monitoring Statements – First Quarter 2009 / 2010**

##### **(a) Business Directorate**

9. The Assistant Chief Executive (Policy and Performance) reported progress against the key actions and performance indicators. We queried whether rental bonds had been issued to individuals or families and whether there was a proactive approach to issuing bonds to families. We requested clarification on the terms of reference for the Section 106 task group and if planning permission is required for allotments, including any buildings on allotments.

**(b) Business Transformation Directorate**

10. The Corporate Director (ICT and Chief Information Officer) and Corporate Director (Human Resources and Organisational Development) reported progress against the key actions and performance indicators. We queried aspects of the Customer Relationship Management System and noted that the customer will receive notification of the resolution of their call, for example, if their bin hasn't been collected they will receive a phone call or text message to inform them the bin has been collected.
11. We requested a report on ICT services to Members including downtime and a breakdown of undisputed invoices processed within 15 and 30 days to show whether the Council was speeding up payments given the impact the recession is having on businesses. A breakdown of the expenditure relating to the Lancastrian was also requested.

**(c) Neighbourhoods Directorate**

12. The Corporate Director (Neighbourhoods) reported progress against the key actions and performance indicators. We noted that £5,000 expenditure for bus shelters should be accounted for within the Business Directorate budget, this was payment for the bus shelter located outside of Booths and was to be funded via slippage from 2008/09. £3,000 expenditure attributed to burglar alarms was for improvements to the existing system at Bengal Street Depot, including additional coverage for the new workshop area and additional alarm points.
13. The ongoing condition of the economy, the increase in concessionary travel use and recent increase in fees continues to impact on income. The Directorate will be reviewing the fees/tariffs for all uses of the car parks.

**(d) People Directorate**

14. The Active People Manager reported progress against the key actions and performance indicators. Members have previously requested more specific information about the development of allotment provision in the borough and discussed details of work undertaken to date and activity planned in the near future.
15. Queries were raised regarding the percentage of people who accept the offer of an allotment and the status of the land by the cemetery in Adlington that has been proposed for allotments. Members queried whether the free swimming initiative has increased the usage figures for Brinscall Baths.

**(e) Policy and Performance Directorate**

16. The Assistant Chief Executive (Policy and Performance) reported progress against the key actions and performance indicators. We noted there were 8 new projects approved by the LSP Executive for 2009/10. A Member queried who determined the allocation of Grass roots grants.

**Performance Monitoring Report - First Quarter 2009 / 2010**

17. The Assistant Chief Executive (Policy and Performance) presented a report setting out performance against the Corporate Strategy and the Council's National Indicators for the first quarter of 2009/10, 1 April to 30 June 2009.
18. The Corporate Strategy 2008/9 – 2010/11 identified 36 Key Projects. At the end of the first quarter 92% of the key projects (33) are on track, 8% of projects (3) are rated 'Amber' and no projects are rated 'Red'.



19. At the end of the first quarter 11 national indicators can be reported. All of these indicators have targets set and have been reported previously. Of the 11 the majority (8) had matched or exceeded target and 3 had missed the target by 5% or more.
20. In response to a query a Member advised that Age Concern had undertaken some research into volunteers, but would not release it for data protection purposes.

### **Chorley Partnership's Performance Report - First Quarter 2009 / 2010**

21. The Assistant Chief Executive (Policy and Performance) presented a report which updated Members on the progress of the Local Strategic Partnership in the first quarter of 2009/10, including the first year's performance of the Local Area Agreement.
22. The Local Strategic Partnership have now commissioned a new programme of projects for 2009/10, designed to deliver the objectives of the Sustainable Community Strategy. There are plans to fund projects relating to alcohol misuse and abuse later in the year in line with the recommendations of the recent scrutiny inquiry into the Local Strategic Partnership.
23. An overview of the Sustainable Community Strategy indicators that can be monitored on a quarterly basis were included within the report. We were particularly interested in the overview of a basket of credit crunch indicators. These show that the Job Seekers Allowance claimant count figures show a fall over the last three months in claims within Chorley. There have been approximately 47 jobs created or preserved through the creation of new employment/retail premises in the first quarter.
24. We considered the performance of the Local Strategic Partnership against the first year of the Local Area Agreement 2008/9, in relation to district level targets.

### **Meeting held on 1 September 2009**

#### **Work Undertaken By Groundwork**

25. The Chair welcomed Jacquie Mutch (Programme Manager) and Stephen Hodges - Senior Project Officer from Groundwork Lancashire West & Wigan who have been invited to deliver a presentation outlining the work undertaken within Chorley over the last year.
26. We noted that the Council provided core funding to Groundwork who then access funding pots that were not available to the Council. These additional funds increase the total by eight times the core funding.
27. We raised queries regarding the future management and maintenance of an existing recreation area on Laburnham Road, the creation of gardening projects involving schools and the over 65's, the creation of a community garden in Coppull on vacant land, the creation of a play space for a school on donated land and the reduction of the carbon footprint.

### **Executive Cabinet - 3 September 2009**

28. We considered the Central Lancashire and Blackpool Growth Point – Update and Envisaged Procedural Arrangements report from the Executive Cabinet agenda. We welcomed Councillor Malpas, Executive Member (Business), who attended the meeting to outline the report and answer any queries.
29. We noted that the Community Infrastructure Fund (CIF2) was only accessible to Growth Point partnerships. From this £3.3 million funding has been received for Buckshaw Village railway station. The development of the LDF Core Strategy will be accelerated through Growth Point.

30. In addition to this Government Office for the North West have stated that the Council are not committed to “a level of housing growth other than that which it has signed up to deliver...no greater than that envisaged in RSS”.

### **Future Agenda Items**

31. We noted the Overview and Scrutiny work programme and the Council’s Forward Plan for the four month period 1 September to 31 December 2009.

### **Information and Communication Technology availability for Members**

32. The Corporate Director (Information and Communication Technology and Chief Information Officer) gave a presentation on the availability of ICT services to Members.
33. We noted the different aspects to the service, including equipment (laptop etc), server based systems (email and the intranet), third party communications (telephone lines and broadband) and support services.
34. The future plans were outlined and discussed. Following a survey of Members regarding the need for out of hours support 29 replies have been received, with 48% selecting this was “not a problem” and 52% “manageable”.
35. Regular maintenance will be required but will be carried out with minimal impact where possible.

### **Reports from the Task and Finish Groups**

#### **Joint Scrutiny Inquiry with Preston and South Ribble on Affordable Housing**

36. A meeting will be held on 7 September to consider the draft final report with the three Chairs. It is hoped that this report will be presented to Overview and Scrutiny Committee in November.

#### **Highways Issues Task and Finish Group**

37. Councillor Mike Devaney reported that a great deal of information has been prepared for the inquiry which has taken longer than anticipated. The next meeting will consider this information and questions to ask the witnesses identified at future meetings.

#### **Town Centre Vitality Task and Finish Group**

38. Two meetings have taken place to scope the inquiry and set the project plan. The next meeting will be held on 24 September.

### **Recommendation**

39. The Council is recommended to note this report.

COUNCILLOR DENNIS EDGERLEY  
Chair of Overview and Scrutiny Committee

RR

There are no background papers to this report.

# CMRG

## Chorley Moor Residents and Tenants Group

The Community House on Liptrott Road Chorley was originally provided over two years ago, by CCH as a temporary meeting place whilst the Community Centre was being built.

The house has become a popular meeting place for several organisations during this period for detached base provisions i.e. Baby Weighing, Duke Street detached toddler team, Positive Action for Young People (PAYP), Age Concern, Time Banking Volunteers, Youth Services Detached Team, Time Bank Youth Group and ourselves the Chorley Moor Residents Group.

Some time ago it became apparent that the building was too small for our needs, we are now in the situation where this is affecting all the groups, through restricting activities. An example of which is our own monthly resident meeting, which is increasing in numbers and becoming difficult to hold in the limited space within the house.

There are a lot of activities that the local residents wish to be involved and organise, however until we have our Community Centre we will not have the facilities in which to carry out these activities. These include things for all members of the community: -

- Luncheon Clubs
- Bingo for all age groups
- Dance classes
- Indoor sports
- Mother and Toddler groups
- Advice and Information provisions
- Adequate meeting provisions
- Computer access and Basic skill classes
- Weekly Youth Group provisions for all ages
- Eating on a Budget programmes and Healthy options

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Some of these activities have been delivered at the Community House, but there are others that we want to be regular activities within the new community centre. The space limitations does affect the number of people that can be involved in activities and restricts how many people in the community we can work with. We really need the new Community Centre.

Strength of feeling is so strong that we have been able to get hundreds of names on this petition to support and demonstrate this.

A Clarke.

Vice Chair

Chorley Moor

Residents group.